



MEETING MINUTES
Board of Directors Meeting

March 11, 2019

Board Members in Attendance: Daniel Atkins, Darius Shahinfar, Richard Conti, Yasmine Robinson, Jennifer Miller, Patrick Noonan, Collin Rost, Will Phan and Patrick Noonan

Absent: Joey Berben (resigned effective March 11, 2019)

Staff in Attendance: Shauna Collins, Executive Director & Jevan Dollard Assistant Executive Director

1. Call to Order:

The meeting was called to order by Dan Atkins at 6:05PM.

2. Approval of Minutes:

Daniel Atkins made a motion to approve Minutes. Darius Shahinfar seconded the Motion. No objections.

3. Board Vacancies & Membership:

Daniel Atkins introduced Yasmine Robinson who is the new Mayor's Appointee replacing Matthew Peter who is running for political office. Joseph Berben submitted his resignation leaving the Residential Tenant seat open. Annual Meeting to be held in May. Vacancies to be filled at Annual Meeting. Board will continue to review bylaws. Daniel Atkins to set up a meeting for Board to do so together.

4. Financial Report/Finance Committee Report/Approval of Budget:

Collin Rost reports that there is approximately \$70,000 in the Checking Account and \$25,000 in the Savings Account. This is about the same as the last two years at this time. Patrick Noonan reported that the Financial Committee met and will continue to do so. Patrick Noonan makes motion to set up second bank account designated to Events. Darius Shahinfar seconded the motion. No objections. Shauna Collins asks for \$18.25 per hour for up to 30 hours a week for Assistant Executive Director Jevan

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Dollard. Jevan was asked to leave the building for this discussion. Darius Shahinfar makes a motion to approve. Collin Rost seconded the motion. No objections. Jevan returned to the building.

5. Events (COP, Restaurant Week, AOL, Summer Series & Aurora Games):

Daniel Atkins provided an updated on upcoming events. Daniel Atkins to form Events Committee to discuss Summer Series. Shauna Collins and Jevan to set up meetings on Champagne on the Park and Art on Lark. Shauna Collins asked for motion to approve \$6000.00 to be paid to Adelia Sugarman for Art on Lark and LarkFest vendor coordination. Patrick Noonan made a motion to approve the expenditure.

Daniel Atkins seconded the motion. No objections. Shauna Collins asked for a motion to approve up to \$4500 in advertising with Mannix Marketing/Albany.com Collin Rost made motion to approve. Collin Rost seconded. No objections.

6. Branding & Advertising:

Tabled for another time.

7. Adjourn:

Patrick Noonan made motion to adjourn at 8:12PM. Yasmine Robinson seconded the motion. No objections.

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